



Bainbridge Island Metropolitan Park & Recreation District

Aquatic Center
8521 Madison Avenue
Bainbridge Island, WA 98110
(206) 842-2302
(206) 842-7810 Fax

AQUATIC CENTER FACILITY RENTAL FORM

Name (Last) (First)

Address: Phone:

Email:

Expected Attendance

Rental Date(s)

Nakata A Nakata B Nakata Grande

Event Time

Cost: Damage Deposit Room Rental Staff Needs Equipment Total:

Facility Rental Rates 2020

Table with 5 columns: Room, Non-Commercial, Commercial, Max Capacity, Amenities. Rows include Nakata A, Nakata B, and Nakata Grande Room.

Additional Options:

Damage Deposit: Staff: \$42 additional for each staff member x Projector: \$10/hr x Speakers: \$10/hr x Screen: \$5/hr x Digital Technology: \$10/hr x

*If the rental is scheduled during non-operational hours, staff needs will be assessed on an individual basis, to meet facility safety requirements.

Renter Signature Date

Aquatic Manager Signature: Date

+Commercial renters must have liability insurance certificate, tax ID #, and indemnification forms in before rental date. No alcohol can be on premises.

Cancellation Policy: A partial refund is possible:

- 2 weeks + in advance: Total paid less \$25 service charge.
- Less than 2 weeks in advance: Total paid less \$35 service charge.
- Day of Event: No refund.

Change of date policy: A partial refund is possible:

- 2 weeks + in advance: no service charge.
- Less than 2 weeks in advance: \$25 service charge

All cancellations and change of date arrangements must be made Monday through Friday 9:00 am-5:00 pm with the Program Manager.

Party Organizer hereby acknowledges that he/she has read, understands, and will comply with the above party guidelines.

Signature

Date

Have A Great Time!

Room Set-up Notes: